



# Abilene Housing Authority

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# *In The Know* Newsletter

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# Abilene Housing Authority Manager's Corner

## Lease Advisory

The Public Housing office staff is no longer able to access the documents required to complete the Annual Recertification packets. In order to remain in public housing, all residents age 18 and older living in the household must obtain this information themselves and if packets are incomplete, the packet will be returned to along with a possible 30 Day Notice of Lease Termination.

Failure to provide a fully completed Annual Recertification packet and supporting documents violates Lease Part I Section VII Paragraph B Sub-paragraph b. Tenant agrees to supply PHA, when requested, with accurate information about: family composition, age of family members, income and sources of income for all family members, assets, community service activity, and related information necessary to determine eligibility, annual income, adjusted income and rent.

You must provide our office with a completed Annual Recertification packet filled out and signed along with the supporting documents as requested to avoid a 30 Day Notice of Lease Termination. See next page for a list of documents that must be submitted with your completed recertification packet.

## Office Closure Notification

The office will be closed on Monday, January 19, 2026 in observance of Dr. Martin Luther King Jr. Day

## New Pest Control Schedule

- 1/6/26: Earl Williams (all of complex)
- 1/13: Riviera
- 1/20: Deegan
- 1/27/26: Brailsford (both sites)





# Abilene Housing Authority Manager's Corner

## Required Recertification Documents

All signatures for the Annual Re-certification packet and all required supporting documents listed below must be submitted. This is a mandatory HUD requirement.

1. Signatures: The Head of Household and all adults age 18 and older must sign all applicable forms in the re-certification packet.
2. Identification: Texas Driver's License or Texas ID for all household members age 18 and older.
3. Income Verification: Provide most recent six (6) months of employment pay stubs for all household members age 18 and older. Most current Social Security Award Letter, most current Supplemental Security Income (SSI) Award letter. Statement for any other income received by the household such as from a parent, friend or other source.
4. Bank and Financial Statements: Most current checking and/or savings account statements for all residents age 18 and older living in the household.
  - a. This includes accounts from other financial institutions such as Chime, CashApp, Netspend, etc.
  - b. Entire statements are required showing the name of the financial institution and all in/out transactions.
5. Child Support Verification: A printout from the Texas Attorney General's Office - Child Support Division. The printout is required whether you receive child support or not. A child support printout is needed even if you do not have children. This requirement applies to all residents age 18 and older living in the household. The address to obtain the printout is: 3444 N. 1<sup>st</sup> Street, Suite 300.
6. School Enrollment Verification: Documentation showing school name and student name for all minor children in the household.
7. Complete the Child Care Verification for all children age 12 and under. If no children are enrolled in child care, write N/A, then sign and date the form.
8. SNAP/TANF Verification: Current SNAP (Food Stamps) or TANF award letter from the Texas Department of Human Services. The address is: 4601 S. Street, Suite I.
9. Medical Expenses (if applicable): For residents age 62 and older or those who are disabled: provide proof of unreimbursed medical expenses.
10. Self-Employment Documentation (if applicable): Most recent income tax return and current Profit and Loss statement.



# Abilene Housing Authority Family Fun



This immersive, full-length 4K NSF NOIRLab-produced planetarium show made possible through a grant from the U.S. National Science Foundation called Gemini in the Era of Multi-Messenger Astronomy (GEMMA), which is aimed at advancing the leadership role of the International Gemini Observatory in the area of multi-messenger astronomy. The planetarium show highlights how Gemini will work together with observatories that monitor the night sky for exciting astronomical events that change with time, such as the NSF-DOE Vera C. Rubin Observatory.



Friday, January 9th at 6:00 PM

Morgan Jones Planetarium

700 North Mockingbird Lane Abilene, TX 79603





# Abilene Housing Authority Family Fun



Looking for a fun art program for your kids to be a part of? One with a little twist of science added to it? Come out to your Main Library to be a part of the new Art of Science program where we'll use science to create art for some STEAM fun!

At this session we'll be using salt to add texture to watercolor paintings. It's actually a fun technique to use and it leaves room for us to experiment with using different amounts of salt, as well as types of salt, to see what that will do to our paintings. Come create with us in this fun hands-on learning series at your library. All materials supplied.



# Abilene Housing Authority Resident Birthdays

Trudi

Inez

Destiny

Kristal

Kate

Erica

HAPPY  
*Birthday*

Aspen

Marisela

Willetta

Jose

Tamera

Andrea

Breanna



# Abilene Housing Authority ROSS Resident Spotlight



I met Doris on August 9, 2024 during a ROSS meeting and she expressed her desire to obtain her CNA License. The Abilene Housing Authority ROSS Program assisted her in enrolling and helped fund the tuition. Doris went on to complete the CNA Program and continued her nursing education.

As a result of her hard work, perseverance, and dedication, I am very proud to celebrate Doris by achieving a remarkable milestone - earning her Bachelor of Science in Nursing (BSN) in December 2025!

Her journey was not without obstacles, which included balancing being a Mom of four children, academic demands, and holding down a job, she remained committed to her goal of becoming a nurse.

Her accomplishment is a powerful example of how stable housing can provide a foundation for personal growth, educational achievement, and long-term success. She hopes her story will inspire others in the community to pursue their goals, no matter how challenging the path may seem.

The Abilene Housing Authority congratulates her on this outstanding achievement and I am honored as the AHA ROSS Program Coordinator, to support residents as they work toward brighter futures for themselves and their families.



Interested in learning more about how the ROSS Program can assist you reach your educational or career goals? Email: [deborah.ramirez@abileneha.org](mailto:deborah.ramirez@abileneha.org) or by phone: 325-267-0328



# Abilene Housing Authority ROSS News

## Attention High School Seniors and ROSS participants!!

Abilene Housing Authority is launching a \$2,000 scholarship program to help cover educational expense whether it's for traditional 2 or 4 year college, trade/vocational training or license/certification!

Ready to Apply?

Visit: <https://www.abileneha.org/aha-scholarships>  
or scan the QR code below



*Scholarship submissions begin November 1, 2025 and ends March 1, 2026*



Need help applying or want more information? Contact Meghan Monson by email at [meghan.monson@abileneha.org](mailto:meghan.monson@abileneha.org) or by phone 325-676-6385 ext. 6387